

**MINUTES OF THE ANNUAL GENERAL MEETING (AGM)
HELD ON AN ONLINE PLATFORM GOOGLE MEET & IN PERSON IN PARKTOWN,
ON TUESDAY, 18 OCTOBER 2022 AT 10H00**

1. OPENING AND WELCOME

Mr Giles Gillett, the Board Chairperson, chaired the Annual General Meeting, and he welcomed all attendees joining online and in person. The meeting was declared quorate.

2. MINUTES OF THE LAST AGM

The minutes from the last AGM held on 21 October 2021 were read and reviewed, and they were adopted as a true reflection of the meeting.

3. CHAIRPERSONS REPORT

3.1 NASCEE Strategic Objectives

The Chairperson highlighted the association’s strategic objectives and the five pillars envisioned going into 2023, and these are summarised below -



3.2 Board Portfolios

In 2022 the board portfolio committees were formed to segregate the work. The Chairperson thanked all the Board members for the invaluable time, effort, and volunteerism that comes with the job of scaling the activities of the association. He gave a brief overview of each of the board committees as follows –

3.2.1 **Membership, Communications, and Marketing Portfolio** - the strategic objective of the portfolio is to ***increase NASCEE's membership base, engagement, profile, and visibility.***

- The board members on this committee are Mr. Henre Benson (Chair), supported by Ms. Susan Oosthuizen. The highlights of key deliverables were:
- NASCEE member base increased to 130 members.
- Support other portfolios with quality communications and marketing content and collateral. The Chair articulated the importance of membership engagement, and he encouraged members to engage in the social media platforms and voice the engagements they deem of interest in the educational sector going forward.
- One opinion piece was produced in 2022 and published in the Mail & Guardian. The article highlighted the negative effects of the pandemic on schooling and the resulting pressures on an already strained system.

3.2.2 **Capacity Building and Learning Portfolio** - the strategic objective of this portfolio is to ***empower and support the development and strengthening of social change entities in the education sector.*** The board members on this committee are Ms. Lungile Zakwe (Chair), supported by Mr. John Gilmour and Dr. Nadeen Moolla. Highlights on key deliverables attained in 2022 were:

- Creating high-impact learning events for NASCEE members, which included: three In The Boardroom sessions; five online learning events, and implementing a 13-week formal MERL programme presented by Data Innovators Group, impacting twenty-one people from 12 NASCEE member organisations.
- Four leadership forums are to commence in October 2022.

3.2.3 **Coordination, Collaboration, and Advocacy Portfolio** - the strategic objective of this portfolio is to ***establish strategic collaborative relationships between government, funders and implementors; and position NASCEE as a credible voice in the sector.*** The Chair of this portfolio is Mr. Andrew Barrett, supported by Ms. Sibongile Khumalo and Dr. James Keevy. The highlights for 2022 were:

- Initiated a campaign titled "End to rotational schooling."
- Held a member panel discussion on education recovery programmes, where NECT presented. Member-sharing sessions are an opportunity to share in-field best practices, learnings, and impact stories.
- Three funder-sharing sessions were held in Cape Town, Johannesburg, and Durban, through a NASCEE-IPASA partnership with the theme "Towards Trust-Based Partnerships".
- Funding was received from HMMET, for a pilot programme in John Taolo Gaetsewe (JTG) District in the Northern Cape.

3.2.4 **Finance, Governance, and Fundraising Portfolio** – the strategic objective of this portfolio is ***to develop a well-governed organisation with strong financial systems and controls.*** The

Chair is Ms. Khanya Memela, supported by Mr. Giles Gillett. The highlights for the committee were:

- Quarterly Board meetings were held, and Board packs were circulated in advance.
- Unqualified external annual audit was completed on time and approved by the NASCEE Board.
- Up-to-date management accounts submitted for Board approval quarterly are assessed at different levels with the support of the management agent Seriti Institute.
- A review of the financial policies and controls done and approved by the Board.
- Additional funding to support NASCEE's operational costs was attained from Maitri Trust for 2023 amounting to R2.5 million.

3.3 NASCEE 2023 Plans

The NASCEE Chairperson outlined the key focus for 2023 as being **to increase Return on Investment (ROI) for NASCEE members**, and this entailed five key deliverables:

1. Increase member engagement and connection – more touch points and regular feedback to and from members.
2. Continue delivering high-quality events i.e., learning, collaboration, and advocacy.
3. Increase NASCEEs visibility and collaborative impact between members and with government and funders.
4. Embed leadership forums as a core NASCEE offering.
5. Create a more visible pathway to leadership and the opportunity to join the NASCEE board.

4 PRESENTATION OF FINANCIAL REPORT – TREASURER

Ms Khanya Memela, the Board Treasurer, presented the 2021 audited financial statements. NASCEE's revenue is derived from membership fees, grants from the Zenex Foundation, the ETDP SETA, and the annual conference fees. She encouraged the members to continue paying the membership fees as they covered the running costs of the association. Ms Memela further painted a positive outlook on the association's financials in the next 12 months and affirmed that the Annual Financial Statements for 2021 will be posted on the NASCEE website.

5 ELECTION OF NEW BOARD MEMBERS

Dr James Keevy, a Board member, managed the election process for additional Board members as there were a few resignations. Ms. Vuyiswa Ncontsa resigned as the Deputy Chairperson in June 2022. Dr. Nadeen Moolla also stepped down as a Board member and Ms. Khanya Memela resigned and will serve as Treasurer until December 2022.

Dr. Keevy stated that a call for nominations had gone out to all members in accordance with the NASCEE constitution. Nominations were then shared with members and put on the NASCEE website. The three nominees were presented to the attendees, and these were:

- ✓ Nangamso Mtsatse – CEO Funda Wande,
- ✓ Meg Pahad – Board Chairperson Project Literacy,
- ✓ Mororiseng Maapola – CFO Joint Education Trust (JET).
- ✓ Honey Shangase – CFO SmartStart

Attendees were reminded that only members of good standing (paid-up members) could participate in the voting process and that the NASCEE constitution made provision for a minimum of nine (9) and a

maximum of thirteen (13) delegates to be elected to the Board. Dr Keevy asked for a motion from the house to vote in all the nominees en-bloc. Following the motion, member organisations approved it by a show of hands.

The votes were unanimous and the motions for the new Board were passed.

6 ELECTION OF NEW DEPUTY CHAIRPERSON

As per the NASCEE constitution, members also had to elect a Deputy Chairperson. One nominee for the Deputy Chairperson role was received and this was Ms. Lungile Zakwe. Dr. Keevy asked for a motion from the house for their appointment and this was followed by a show of hands for approval by member organisations.

The votes were unanimous and the resolution to appoint the Deputy Chairperson was adopted.

7 ANY OTHER BUSINESS

The members congratulated all the new appointees to the NASCEE Board. The members further thanked the current Board for the learning events held in 2022 as the various skills attained had made a positive impact in their respective organisations.

8 CLOSURE

The meeting was closed by Mr Giles Gillett at 11h10.



Chairperson

08/11/2023

Date